

WASHINGTON PARISH COUNCIL



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Finance Committee Meeting

**Monday 4th September 2023 at 6:45pm
in the Washington Village Hall (Doré Room)**

MINUTES of the Finance Meeting held on Monday 4th September 2023 at 6:45pm at Washington Village Hall (Doré Room).

PRESENT: Cllr S Buddell, Cllr P Heeley (Chairman), Cllr T. Keech, and Cllr A Lisher

ALSO: Clerk to the Council Ms Z Savill

MEMBERS OF THE PUBLIC: 0

ABSENT:

The Meeting was opened by the Chairman at 6:45pm

- F/23/9/1** To Receive and accept apologies for absence.
None
- F/23/9/2** To Record declarations of interest from members in any item to be discussed
None
- F/23/9/3** To Approve Minutes of the last Finance Meeting of 5th June 2023
The Committee **RESOLVED** that the minutes of the Finance Committee Meeting on 5th June 2023 were a correct record and were duly signed by the Chairman.
- F/23/9/4** Public Speaking
None present.
- F/23/9/5** To Consider two grant applications for improvements to the Washington Village Memorial Hall for recommendation to the Parish Council.
Members considered two CIL (Community Infrastructure Levy) grant applications from the Village Hall for the following projects to reduce energy waste:

1. £2,403, the lowest of two quotes towards the replacement of fluorescent lighting with LED lighting; motion controls to lighting circuits; and modifying the infrared heaters.
2. £1,246, the lowest of two quotes towards roof insulation of the Doré Room, kitchen and toilet. A. an increase of £546 above the original price.

Total grant requested: £3, 649.

Copies of both grant applications with quotations from two contractors, the Hall's certified Year End 2022 accounts , uncertified 2023 Year End accounts and the Council's latest CIL Spending Report were previously circulated.

The Chairman reminded members that the Council had agreed in principle that the projects could benefit from funding from its available CIL monies, at its July meeting. This followed a recommendation by the CIL Working Party and significant support in a parish referendum in 2022.

A copy of the NALC (National Association of Local Councils) guidance for CIL funding was also circulated, which confirmed that monies can be used towards the 'provision, improvement, replacement, operation or maintenance of infrastructure' in the area, such as community halls. The Council is also Corporate Trustee of the Hall and has powers to award grant funding under the Local Government Act 1972 s133 towards it's the building expenditure.

Members noted that Mr Gerig had acknowledged the requirement for contractors to have sufficient Public and Product Liability insurance, during a meeting about the projects and CIL applications with the Working Party on 31st July. The discussions had been reported to the Council meeting in August.

Following a discussion it was **RESOLVED** to make a recommendation to Full Council to award £3,649 under LGA 1972 s133 for works by the preferred Contractors; to recommend that the Council's business savings account is maintained at the maximum £85,000, unless funding is required in the current account. This is in order to maximise the savings' interest which is currently at 2.25%.

F/23/9/6

To Agree date of Next Meeting

To be decided when required.

There being no further business to conduct, the meeting was closed.

Signed.....

Dated.....

20/11/23